## Week at a Glance

MONDAY	CALLS to Make / EMAILS to Send
1.	
2.	
3.	
TUESDAY 1.	
2.	
3.	
WEDNESDAY	TO-DO's
1.	
2.	
3.	
THURSDAY 1.	
2.	
3.	
FRIDAY	ERRANDS
1.	
2.	
3.	
SATURDAY 1.	
2.	
3.	
SUNDAY 1.	OTHER
2.	
3.	
FOCUS	